

## TRT SUBCOMMITTEE MEETING

Agenda for Saturday, June 14, 2008

2008 Summer Meeting, Seattle, Red Lion Hotel on Fifth Avenue

8:30 Continental Breakfast

9:00 Welcome and Introductions

9:10 “Domain Analysis of Controlled Vocabulary” – Dr. Trent Hill, U of Washington

9:45 TRT Principles Document (draft) – Amanda Wilson

10:05 NTL Thesaurus Committee – Amanda Wilson

- Overview of the team

- Revised web form for suggesting candidate terms (draft)

- Process for selecting candidate terms

- Review and response to Subcommittee recommendations

- Schedule/Timeline

- NTL expectations of Subcommittee

10:20 Break

10:30 Candidate Term Review Form (draft) – Pat DeSalvo

10:40 Discussion/evaluation of the Subcommittee Review Process

- VDOT Discussion Board

- Conference calls

- Voting process

- Spreadsheet comments and recommendations to NTL

- Schedule/Timeline

- Partners

- Liaisons

11:15 Beyond the Review Process -- Expectations, Roles, Responsibilities (5-10 min. each)

- TRANLIB call for candidate terms, announcement of new terms – Paul Burley

- Definitions and NCHRP 20-75 – Barbara Post

- Addition of lead-in terms

- Revisions/enhancements to facets within the TRT – Amanda Wilson

- FRA and top-level terms – Amanda Wilson

11:50 Wrap-up

12:00 Adjourn